

Library Director's report

Prepared by Director Susan Getty

November 6, 2017

Monthly statistics: please see attached statistical summaries for the month of October 2017.

Financial/Donations:

- We received the 2017-18 Washington County Home for Aged Women grant in the amount of \$2000. This grant is meant to help fund our large print and audio book purchases from September 2017 - May 2018.
- We received a donation in the amount of \$50 from the Washington Academy Teacher's Association, in memory of teacher Brian Talmadge's mother.

News/Issues:

- I attended the Library Security workshop on 10/27 from 8:30-12:30 at Crandall Library. This workshop was presented by Dr. Steve Albrecht.
- Logo contest entries: we have received one more entry from Chris Smith, one from Mason Hayward, and one from Mary Anne Chiariello.
- Our fax machine had been having issues sending faxes, but thanks to our extended warranty, these issues are now resolved satisfactorily. All of the trouble we've had dealing with the fax problems is balanced by happy patrons who are grateful for our machine.
- A few issues related to Proudfit Hall: 1. What can be done if the judge has an arraignment while someone is renting/using Proudfit Hall? 2. Do we now have permission to post Eric's numbers as an emergency contact, and are there any other numbers that should be posted? 3. Should cleaning guidelines be established?
- If we would like to have our second annual holiday party/cookie exchange for library volunteers, staff, and trustees, we need to pick a date.

Programs:

- New programs: eBay class (November 30th @ 6 PM) and two drop-in tech assistance sessions (Dec 5 & 12 from 5 - 7 PM) both with Sarah McFadden. She will be offering a program about working with digital photos in January. We are planning a Gingerbread Contest on November 25, to coordinate with the town holiday parade. This will hopefully generate lots of donations for the food pantry. We are inviting local businesses to participate.
- Our program suggestion list on the desk is growing! I have been following through with trying to provide workshops/classes/programs based on the offered suggestions.
- We're planning to set up an ongoing jigsaw puzzle on the table in the entryway of the library, also a puzzle exchange. The thrift shop donated puzzles to us, and will donate more if we want them.