

Bancroft Library Trustees

Minutes from Meeting of December 2, 2016 Meeting

Present: Kim Erbe, Sandy McClellan, Kay Crank, Edward Donoghue, Rebecca Brown, Siri Allison. Excused was Linda Lewis. Members of the public present: Pat Kitz, Margery Robertiello, Linda Giumarra, John Hickland, Wendy Hunter, Juliet Brown, Janet Donoghue, Vickie Maxwell and Bruce Ferguson.

MINUTES

Motion to approve the Minutes from the November 4, 2016 was made by Rebecca Brown and seconded by Siri Allison. Motion passed unanimously.

CORRESPONDENCE:

Letter from Hynes & Chu, LLP Attorneys at Law with check for \$5000 for the bequest from the Estate of Kathryn Joanne Taylor..

RESINATIONS and APPOINTMENTS

Board welcomed new board members, Edward Donoghue and Siri Allison.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

See Attached.

COMMITTEE REPORTS:

125th Anniversary Committee Report -

Tree will be donated by Garden Works (Meg Southerland) and will be displayed in the front foyer. There will also be eggnog (donation from Stewart's Shops) and cookies provided to patrons on December 8, 2016.

Hiring Committee -

The hiring committee has finished all interviews and submitted its recommendation to the Board.

EXECUTIVE SESSION

Ed Donoghue made a motion that the Board go into Executive session at this time to discuss the recommendation of the Hiring Committee. Kim Erbe seconded the motion. Motion passed unanimously.

When the Board came out of executive session, Ed Donoghue made the motion to offer the position of Library Director to Susan Getty. Rebecca Brown seconded the motion and the motion passed unanimously. She graciously accepted and the board announced that Susan Getty would be the new permanent Library Director for the Bancroft Public Library.

FINAL CHARTER

Board reviewed policy manual and made a few corrections and recommendations for the addition of a lap top policy, Proudfit Hall policy and confidential records policy. Final policy manual (with corrections and revisions) will be reviewed at the next regular meeting.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Recycling program with Best Buy was addressed.

Sandy McClellan brought up that it might be a good idea to have a nominating committee to discuss and nominate potential officers (since new officers must be elected at the annual meeting scheduled for January 6, 2017). Kay Crank and Rebecca Brown were asked to be on that committee by a motion made by Siri Allison and seconded by Ed Donoghue. Motion passed unanimously.

ADJOURNMENT

The meeting then adjourned with the next meeting scheduled for January 6, 2017 at 3:00 PM.

Respectfully submitted:

Kim Erbe, Secretary