

Bancroft Public Library
Board of Trustees – Minutes of the December 4, 2018 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Siri Allison, Alesa Wilson, Director Susan Getty, Town Historian Al Cormier, and members of the public.

Minutes: Alesa Wilson made a motion, Siri Allison seconded, to approve the November 6, 2018 regular meeting minutes. All were in favor and the motion was carried.

Public Comment:

Correspondence: The Settlement Statement and check in the amount of \$2160 was received from the Swann Auction Galleries as a result of the sale of the Incunabula Bible in Latin [Biblia cum Postillis Nicolai de Lyra] Part 2 . The item was sold for \$2400 and the Swann Galleries' commission was \$240. Historian Al Cormier informed the Board that this item was one of several left to the Library by E. Gordon Dillon, a prolific collector.

Treasurer/Finance Officer's Report: Vouchers from the Library Fund Nos. 88 through 91 and totaling \$1102.67 were audited and ordered paid. Alesa Wilson made a motion, Siri Allison seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached, including monthly statistics. Director Susan Getty mentioned that the two Kindle Paperwhites in the Library's collection, which were acquired in 2016, have gotten little to no use. She requested that the Board consider declaring them surplus and allowing her to dispose of them to interested parties for an appropriate donation. Alesa Wilson made a motion, Rebecca Brown seconded, to declare the two Kindle Paperwhites in the Library's collection as surplus, to be disposed of at the Director's discretion. All were in favor and the motion was carried. Also, the employee responsible for coverage on Thursday evenings has resigned; the Director would like to have volunteer Melissa Curtis appointed to cover Thursday evenings. Kim Erbe made a motion, Alesa Wilson seconded, to approve the appointment of Melissa Curtis. All were in favor and the motion was carried.

Committee reports: None.

Old Business: Regarding the status of the Charter Application, there is still no word.

Regarding the State Aid for Library Construction Grant Application, it is still with the Division of Library Development.

Regarding Attorney Dennis O'Connor's review of the trust paperwork, etc., there has been no word as yet.

Regarding Directors and Officers Insurance, inquiry still needs to be made.

Regarding the proposal by John G. Waite Associates received for submission with the SALS Challenge Grant Application, Kim Erbe made a motion, Siri Allison seconded, to accept the proposal. All were in favor and the motion was carried.

Regarding hiring a custodian for the Bancroft Building to handle snow removal and other maintenance items, the Town Board will be approached at their next meeting.

New Business: Regarding 2019 employee compensation, Alesa Wilson made a motion, Siri Allison seconded, to give Director Susan Getty and employees Karen Hickland and Marcy Armstrong a 2.5% increase. All were in favor and the motion was carried.

The next meeting was set for Tuesday, January 8, 2018 at 6:30 PM.

The meeting was adjourned.