

## Minutes from the July 19, 2016 Meeting

Present: Sandy McClellan and Steve Davis (presiding), Kay Crank, Kim Erbe, Ed Hutchins, Linda Lewis, Chris Preble, and Phyllis Alberici. Marjorie Robertiello, Vicky Maxwell, and Wendy Hunter also attended.

### **Election of Officers**

President Sandy McClellan called the meeting to order and turned the meeting over to Secretary Ed Hutchins to start the election of officers. Ed called for nominations for President. Kim Erbe nominated Steve Davis and it was seconded by Kay Crank. There were no other nominations and Steve was elected unanimously. The new President took over the meeting and called for nominations for Vice President. Ed Hutchins nominated Chris Preble and it was seconded by Linda Lewis. There were no other nominations and Chris was elected unanimously. Steve called for nominations for Secretary. Chris Preble nominated Kim Erbe and Sandy McClellan seconded the nomination. There were no other nominations and Kim was elected unanimously.

Motion to approve the June 2, 2016 Minutes as amended was made by Chris Preble and seconded by Sandy McClellan. Motion passed unanimously.

### **Communications**

--The Board has received a letter of resignation from Rebecca Brown. Library Director Phyllis Alberici said that Rebecca has left open the option to help in the future if needed.

--Steve Davis read a critical letter from Patricia Kitz that had arrived via email several hours earlier. The Board expressed a wish that the writer had first aired her grievances with the Library Director. Steve Davis and Phyllis Alberici will draft a response.

### **Public Comment**

Marjorie Robertiello expressed interest in how the former village office and history room will be used. The Board stated that no decision had been made, but that no action will be taken without getting public input first.

### **Library Report**

Phyllis Alberici presented her July report and a copy is attached to these minutes. Following her report the following motion was made:

Sandy McClellan moved, and Kay Crank seconded, that the Bancroft Public Library accept the Fine Policy as presented. The motion passed unanimously.

### **Committee Reports**

--125th Anniversary Committee. Kay Crank will meet with Wendy Hunter, Tina Fleming, and Kim Erbe to start planning the celebration.

--MOA Committee. Kim Erbe will meet with Seth Pitts to discuss the objections that Town Board members have raised.

--501 (c) 3 Committee. Wendy Hunter reported that it would be helpful if donations to the Friends of the Library were tax-deductible, but the Friends were understaffed and over-extended at the moment to work on this. Kim Erbe is going to talk to Alan Wrigley about how to move forward.

### **Unfinished Business**

--Village Library Dissolution. Kim Erbe reported that she had received a new batch of paperwork to be filled out and that she would take care of it.

--Structural Condition of Library. Ed Hutchins reported that he and board members Sandy McClellan and Linda Lewis had met with architect James C. Clark and Salem Town Supervisor Seth Pitts to discuss the draft report on the condition of Proudfit Hall Building. The architect stated that the building was in generally good condition, but there were concerns about the possible need for a new fire wall, installation of a sprinkler system, a restroom for physically impaired patrons, and the loss of heat due to uninsulated windows and poor insulation in the ceiling. Seth Pitts stated that since the new Fire House will have a large meeting room and kitchen, the Town of Salem will allow the Bancroft Public Library to use Proudfit Hall for Library purposes.

### **New Business**

--Linda Lewis gave a report on her hopes for the library and handed out a packet of documents for each board member. The Board will consider her ideas and discuss them at the next meeting.

--New staff members. On motion made by Kay Crank and seconded by Kim Erbe it was moved to approve the hiring of Rachel Armstrong, Christy McKeighan, Angela Krieg, and Jeremy Espinosa. The motion passed unanimously.

--Head Librarian Phyllis Alberici presented a proposal for revised Library hours. The Board asked for more public input and agreed to consider the proposal again at the next meeting.

--It was agreed that the Library will post the Board meeting minutes online.

The next Bancroft Public Library Board of Trustees meeting will be at 12:30 pm on Thursday, September 6, 2016.